

# Privacy Policy

This website is provided by Bayeux Ltd. We may collect your personal data when you use online ordering, but we take issues of privacy very seriously.

## Personal Data

You do not need to supply personal data to view the website. However, please be aware that it is possible that cookies will be used to let us monitor how you are using the site, as these will help us make improvements for the future. This will not be linked to any information that will allow you to be personally identified. Your IP address may also be used to examine usage trends, but, again, this will not allow for any identification.

If you decide to use online ordering, you will need to supply personal data. This will be used as an identifier for the images submitted and also for payment purposes. On the submission form there may be a section asking if you wish to receive carefully selected marketing from organisations that may be associated with or recommended by Bayeux. If you choose to select this option, then your personal data will be passed to the relevant organisations. Once this information has passed on from Bayeux, it will be subject to the Privacy Policy of the organisation concerned and Bayeux cannot accept any responsibility for any subsequent breaches of privacy that may occur.

Should you choose to receive selected marketing material, but then change your mind, you can opt out at any time by emailing us.

If you decline the offer of receiving selected marketing, then your information will be used by Bayeux as an identifier for the images submitted and for payment purposes only.

The information you provide to us will be held on our computers and may be accessed by or given to our staff and third parties (some of whom may be located outside the European Economic Area) who act for us to process credit card payments and provide support services on our behalf. We may also pass aggregate information on the usage of our site to third parties but this will not include information that can be used to identify you.

Other than as set out above, we shall not rent, sell or share your Personal Data to or with any person outside Bayeux, without your consent.

## Internet

Although the website uses a secure and verified payment system, please remember that other methods of Internet communication, such as emails and messages sent via a website, are not secure unless they are encrypted. We cannot take responsibility for any unauthorised access or loss of personal information that is beyond our control.

## Hyperlinks

The Bayeux site does have links to other organisations. As soon as you leave the Bayeux site, you are recommended to check the Privacy Policy of the link before supplying any personal information. Bayeux cannot be responsible for the protection of any data supplied to sites other than its own. Our Privacy Policy may change from time to time. In this case, the amended version will be published on our website.

## Contact

Any queries or requests relating to our use of your information should be emailed to [info@bayeux.co.uk](mailto:info@bayeux.co.uk)